

GLEN COVE CITY SCHOOL DISTRICT

Administrative Offices

Glen Cove, New York

AGENDA

Regular Meeting – Board of Education – Monday, February 29, 2016 – 6:15 pm

K. A. Deasy Elementary School

Motion to Enter Executive Session

Regular Meeting – Board of Education to Reconvene – 7:30 pm

- I. **Opening Ceremony** – Salute to Flag and Moment of Silence
- II. **Approval of Minutes of the Board of Education Meeting**
Presented by District Clerk
- III. **Committee Reports**
 - a. Audit
 - b. Facilities
 - c. Policy
 - d. Technology
 - e. Food and Nutrition
- IV. **Superintendent's Report**
 - a. Commendations:
 1. Glen Cove High School Select Chorale
 2. Glen Cove Police Department PRIDE Program
 - b. Updates
 1. District iPad Initiative
 2. Expanding Opportunities in Middle School Humanities & Research
 3. Expanding Opportunities for all at Finley Middle School - Update
 4. 2016 – 2017 Budget Presentation
 5. Discussion of Polling Places for May 2016 Budget Vote & Trustee Election
 - c. Calendar
- V. **Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief statement on agenda items.
- VI. **Instructional Report**
 - a. Committee on Special Education
 - b. Committee on Preschool Special Education
 - c. AP Exam Reviews

VII. Business Affairs

a. Finance

1. Treasurer's Report(s) including Collateral Schedule
2. Financial Reports
 - a. Bank Reconciliations
 - b. Receipts
 - c. Appropriation Status Report
 - d. Register of Bills

b. Operations

1. Contract(s)
2. Transfer(s)
3. SEQRA – Gribbin Greenhouse Addition
4. Cooperative Bid(s)
5. School Trip(s)
6. Appointment to Board of Registration
7. Emergency Repairs

VIII. Personnel

a. Certified

1. Memorandum of Agreement (Administrators)
2. Appointment of Regular Substitute Teachers
 - a. Certifications
 - b. Comments
3. Appointment of Permanent Substitute Teacher
 - a. Comments
4. Appointment of High School AP Review Tutors
5. Appointment of Club Advisors
6. Appointment of Substitute Teachers/Proctors
7. Notice of Request for Leaves of Absence
 - a. Comments
8. Notice of Retirement
9. Notice of Resignation

b. Classified

1. Appointments
 - a. Comments
2. Notice of Rescission of Appointment
3. Temporary/Substitute Appointment
4. Leave of Absence
 - a. Comments
5. Resignations

IX. New Business

- a. First Reading of Policy #5621 – Accounting of Fixed Assets
- b. First Reading of Policy #5662 – Meal Charge Policy
- c. First Reading of Policy #6110 – Code of Ethics for All District Personnel

X. Unfinished Business

XI. Public Participation

This section gives opportunity to residents who wish to raise a question or make a brief statement on matters including, but not limited to, agenda items.

XII. Executive Session (if necessary)

XIII. Adjournment

Regular Meeting – Board of Education – February 29, 2016

II. Approval of Minutes of the Board of Education Meeting of February 1, 2016

Presented by District Clerk

III. Committee Reports

Committee activities, if any, will be reported on by the Chairman as indicated below:

a. AUDIT COMMITTEE

Maureen Pappachristou
Amy Franklin

b. FACILITIES COMMITTEE

Grady Farnan
Gail Nedbor-Gross

c. POLICY COMMITTEE

Gail Nedbor-Gross
Barrie Dratch

d. TECHNOLOGY COMMITTEE

Barrie Dratch
Richie Maccarone

e. FOOD AND NUTRITION COMMITTEE

Maria Venuto
Maureen Pappachristou

IV. Superintendent's Report

a. Commendations:

1. Glen Cove High School Select Chorale
2. Glen Cove Police Department PRIDE Program

b. Updates

1. District iPad Initiative
2. Expanding Opportunities in Middle School Humanities & Research
3. Expanding Opportunities for all at Finley Middle School - UPDATE
4. 2016 – 2017 Budget
5. Discussion of Polling Places for May 2016 Budget Vote & Trustee Election

Regular Meeting – Board of Education – February 29, 2016

IV. Superintendent’s Report

c. Calendar

29	Monday	BOE Meeting Executive Session – 6:15 pm Regular Meeting to Reconvene – 7:30 pm Deasy Elementary School
March 1	Tuesday	
2	Wednesday	
3	Thursday	HS PTSA Meeting – 7:30 pm
4	Friday	Facilities Meeting – 8:15 am MS Play – The Lion King – 7:30 pm
5	SATURDAY	Robotics Competition – GCHS Main GYM – 7:30 am – 5:00 pm Junior Prom – GCHS – Back GYM – 7:00 pm MS Play – The Lion King – 7:30 pm
6	SUNDAY	MS Play – The Lion King – 2:30 pm
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	HS District Red & Green Games – 6:30 pm
14	Monday	BOE Meeting Executive Session – 6:15 pm Regular Meeting to Reconvene – 7:30 pm Gribbin Elementary School
15	Tuesday	HS Booster Club Meeting – 7:30 pm Connolly PTA Meeting – 7 pm Deasy PTA Meeting – 7 pm
16	Wednesday	
17	Thursday	
18	Friday	MPAPA Glen Cove’s Got Talent – 7 pm - GCHS
21	Monday	
22	Tuesday	SEPTA Meeting @ Gribbin – 6:15 pm Gribbin PTA Meeting – 7:00 pm
23	Wednesday	
24	Thursday	Spring Recess – District Closed
25	Friday	Spring Recess – District Closed
28	Monday	BOE Meeting Executive Session – 6:15 pm Regular Meeting to Reconvene – 7:30 pm Connolly Elementary School
29	Tuesday	
30	Wednesday	
31	Thursday	
April 1	Friday	
4	Monday	
5	Tuesday	HS Booster Meeting – HS Café – 7:30 pm
6	Wednesday	
7	Thursday	MS PTA Meeting – 7:30 pm
8	Friday	

VI. Instructional Report

a. Committee on Special Education

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings and approves the authorization of funds to implement the special education programs and services.

b. Committee on Preschool Special Education

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Preschool Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings.

c. AP Exam Reviews

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the AP exam review sessions for 13 Advanced Placement courses at approximately 15 hours per AP course during the period of March 7, 2016 through May 20, 2016 at a cost not to exceed \$12,500 in accordance with the memorandum from Mr. Antonio Santana to Dr. Michael Israel dated February 9, 2016.

Regular Meeting – Board of Education – February 29, 2016

VII. Business Affairs

a. Finance

1. Treasurer's Report(s) including Collateral Schedule for the period ending January 31, 2016
2. Financial Reports
 - a. Bank Reconciliations – Extra Classroom as of January 31, 2016
 - b. Receipts – Revenue Budget Status Report A (General) Fund and Revenue Budget Status Report C (Lunch) Fund as of January 31, 2016
 - c. Appropriation Status Report – as of January 31, 2016
 - d. Register of Bills for the periods January 16, 2016 through January 31, 2016 and February 1, 2016 through February 12, 2016.

VII. Business Affairs

b. Operations

1. Contract(s)

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the services as summarized below in which Glen Cove is the district of residence and authorizes the President of the Board of Education to sign such contracts upon approval:

District of Location	Address	# of Students	Services
North Merrick UFSD	1057 Merrick Avenue North Merrick, NY 11566	1	Individual Education Services as outlined on students' IEP.
Oyster Bay-East Norwich Central School District	1 McCouns Lane Oyster Bay, NY 11772	7	Individual Education Services as outlined on student's IEP.

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the services as summarized below for Health and Allied Services authorizes the President of the Board of Education to sign such contracts upon approval:

School	Address	Provider	Services
Uniondale Union Free School District	933 Goodrich Street Uniondale, NY 11553	Kellenberg Memorial 31 Students	Health Services
Huntington UFSD	P.O. Box 1500 Huntington, NY 11743	St. Patrick School 1 Student	Health Services
Syosset Central School District	P.O. Box 9029 Syosset, NY 11791	Mercy 21 Students St Edwards 2 Students	Health Services
Hicksville UFSD	200 Division Avenue Hicksville, NY 11801	Our Lady of Mercy 1 Holy Trinity 12	Health Services

BE IT RESOLVED, that the Board of Education hereby appoints Ingerman Smith, LLP as Special Counsel at the rate of \$210 per hour for the purpose of representing the Glen Cove School District in a certain Federal Court action under case number 14 CV 04154 and authorizes the Board President to execute a Retainer Agreement, on behalf of the Board, with Ingerman Smith, LLP effective retroactive to February 9, 2016.

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Nancy Nunziata to provide transportation consulting services for the period January 1, 2016 through June 30, 2016, in accordance with the attached contract and authorizes the Board President to sign such contract.

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VII. Business Affairs

b. Operations (continued)

2. Transfer(s)

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the following transfer:

Amount	From	Description	To	Description
\$18,500	A1620 164	Security Personnel	A1620 400	Security Contractual

*To fund Security contractual budget line for installation of security equipment at Carriage House, Maintenance Garage, High School and Gribbin School.

3. SEQRA – Gribbin Greenhouse Addition

GRIBBIN ELEMENTARY SCHOOL: GREENHOUSE ADDITION
(Project #28-01-00-01-7-022-001)
State Environmental Quality Review (SEQR)

WHEREAS, the Glen Cove City School District Board of Education is the lead agency for the State Environment Quality Review Act (SEQRA) of capital construction projects undertaken by this school district; and

WHEREAS, the Board of Education has reviewed the description and scope of work for the proposed capital construction addition at the Gribbin Elementary School; and

WHEREAS, the Board of Education has reviewed and evaluated the impact of the Gribbin Elementary School project under consideration; and after review, determined that this capital project is a routine activity of an educational instruction and shall have no significant environmental impact; and

BE IT HEREBY RESOLVED, that upon recommendation of the Superintendent of Schools, the proposed Gribbin Elementary School capital addition project is determined to be a Type II Action with a Negative Declaration pursuant to 6 NYCRR 617.5 (c) (8); and, therefore, the SEQRA review is complete.

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VII. Business Affairs

b. Operations (continued)

4. Cooperative Bid(s)

For the purposes of participating in cooperative bids for: Carpentry Supplies, Electrical Supplies and Plumbing Supplies

WHEREAS, the Boards of Education of the: **Glen Cove CSD and North Shore UFSD** desire to participate in a Cooperative for the purpose of competitive bidding during the 2016/2017 school year as authorized by General Municipal Law Section 119-o.

WHEREAS, the cooperative requires each Board of Education through its Assistant Superintendent for Business or designee, to assume responsibility for drafting specifications, advertising for bids, receiving, opening and tabulating bids and reporting the results for each of the bids to the participating school districts.

NOW, THEREFORE, BE IT RESOLVED, that the Glen Cove School District, be and hereby authorized to participate as a member of the above-described cooperative for purposes of, cooperative bidding conducted in conjunction with the Boards of Education of **North Shore UFSD**, for the bids noted above.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business or her designee assume responsibility for all tasks related to preparation, receipt and reporting of bids in connection with such cooperative bidding. Any award of any contract pursuant to these cooperative bids will be made by the Board of Education.

Regular Meeting – Board of Education – February 29, 2016

VII. Business Affairs

b. Operations (continued)

4. Cooperative Bid(s) – Continued

For the purposes of participating in cooperative bids for: Blinds & Shades & Stage Curtain cleaning, Burners & Boiler Service, Carpet & Tile Installation, Custodial Equipment Repair, Custodial Supplies & Green Products, Door install installation & repair, Drag Mop Rental, Dumpsters, Electrical Supplies, Electrician Service, Elevator Maintenance (North/South Shore), Emergency Generator Service, Equipment rental, Fence Installation & repair, Fire Extinguisher service, Fuel tank alarm/ tank/manhole repairs, Geese-dog service, General A/C Refrigeration Repairs & Service, General Boiler Welding, Grounds Equipment Repair, Irrigation installation & service /well installation, Kitchen Equipment Repairs, Landscaping, Lock Supplies, Locksmith Services, Lumber & Masonry supplies, Minor Construction Repairs, Organic Lawn care/ Field maintenance & Supplies, PA Intercom & Master Clock Service, Paint & Associated Supplies, Painting Service, Pest Control Services, Playground Equipment Repair, Plumbing Services/Backflow Testing and Repair, Plumbing Supplies, Pneumatic Controls, Pump & Motor Repair, Port-a-Potties, Roof Repairs, Signs & Associated Supplies, Sitework, Asphalt Concrete-Lot Sweeping, Slate Roof Repair, Split AC Units, Steam Traps & Parts, Storm Drains, Theatrical Lighting & Stage rigging, Track, tennis/ playground resurfacing & repair, Trash Bag, Tree Cutting & Pruning, Uniform Purchase, Universal Waste Recycling, Window glazing repairs parts & replacement.

WHEREAS, the Boards of Education of the:

Baldwin SD, Bellmore SD, Bellmore-Merrick SD, Bethpage SD, Carle Place SD, East Meadow SD, East Rockaway SD, East Williston SD, Elmont SD, Floral Park-Bellerose, Freeport SD, Garden City SD, Glen Cove SD, Great Neck SD,, Herricks SD, Hewlett-Woodmere SD, Hicksville SD, Island Trees SD, Jericho SD, Levittown SD, Long Beach SD, Lynbrook SD, Malverne SD, Manhasset SD, Massapequa SD, Mineola SD, North Bellmore SD, North Merrick SD, North Shore SD, Oceanside SD, Plainview-Old Bethpage SD, Port Washington SD, Rockville Centre SD, Roosevelt SD, Seaford SD, Syosset SD, Uniondale SD, Valley Stream 30 SD, Valley Stream Central HS SD, Wantagh SD, West Hempstead SD, School Districts.

Desire to participate in a Cooperative for the purpose of competitive bidding during the 2016/2017 school year as authorized by General Municipal Law Section 119-o.

WHEREAS, the cooperative requires each Board of Education through its Assistant Superintendent for Business or designee, to assume responsibility for drafting specifications, advertising for bids, receiving, opening and tabulating bids and reporting the results for each of the bids to the participating school districts.

Regular Meeting – Board of Education – February 29, 2016

VII. Business Affairs

b. Operations (continued)

4. Cooperative Bid(s) – (continued)

NOW, THEREFORE, BE IT RESOLVED, that the Glen Cove School District, be and hereby authorized to participate as a member of the above-described cooperative for purposes of, cooperative bidding conducted in conjunction with the Boards of Education of Baldwin SD, Bellmore SD, Bellmore-Merrick SD, Bethpage SD, Carle Place SD, East Meadow SD, East Rockaway SD, East Williston SD, Elmont SD, Floral Park-Bellerose, Freeport SD, Garden City SD, Glen Cove SD, Great Neck SD,, Herricks SD, Hewlett-Woodmere SD, Hicksville SD, Island Trees SD, Jericho SD, Levittown SD, Long Beach SD, Lynbrook SD, Malverne SD, Manhasset SD, Massapequa SD, Mineola SD, North Bellmore SD, North Merrick SD, North Shore SD, Oceanside SD, Plainview-Old Bethpage SD, Port Washington SD, Rockville Centre SD, Roosevelt SD, Seaford SD, Syosset SD, Uniondale SD, Valley Stream 30 SD, Valley Stream Central HS SD, Wantagh SD, West Hempstead SD, for the bids noted above.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business or her designee assume responsibility for all tasks related to preparation, receipt and reporting of bids in connection with such cooperative bidding. Any award of any contract pursuant to these cooperative bids will be made by the Board of Education.

Regular Meeting – Board of Education – February 29, 2016

VII. Business Affairs

b. Operations (continued)

5. School Trip(s)

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education approves the Ski Club trip to Mount Snow, Vermont, from March 18, 2016 through March 20, 2016.

6. Appointment to Board of Registration

BE IT RESOLVED, by the Board of Education of the City School District of Glen Cove, New York, that the following named member is hereby appointed as member of the Board of Registration for the purpose of registering those qualified voters who are not registered under permanent personal registration, or on the list furnished by the Nassau County Board of Elections.

Donna Van Allen	Connolly School
Anne Capobianco	Connolly School
Debbie Mercante	Deasy School
Maria DeRosa	Deasy School
Maria Basile	Gribbin School
Donna Scherr	Gribbin School
Carol Testa	Landing School
Nacola Bettis	Landing School
Jeanna Ranieri	Finley Middle School
Donna Pascarelli	Finley Middle School
Theresa Molesky	High School
Suzanne Rant	High School
Karen Ayala	High School
Lorena Morissey	Thayer House
Pauline Walton	Thayer House

Regular Meeting – Board of Education – February 29, 2016

VII. Business Affairs

b. Operations (continued)

7. Emergency Repairs

WHEREAS, it was determined that an emergency resulted from an unforeseen occurrence (car accident, January 27, 2016) at Robert M. Finley Middle School and measures to correct the emergency were needed immediately for the health and safety of staff and students.

THEREFORE, BE IT RESOLVED, based upon the recommendation of the Superintendent of Schools, the Board of Education implemented the needed measures to rectify the situation.

WHEREAS, it was determined that an emergency resulted from an unforeseen occurrence (lighting/fire, February 3, 2016) at Connolly Elementary School and measures to correct the emergency were needed immediately for the health and safety of staff and students.

THEREFORE, BE IT RESOLVED, based upon the recommendation of the Superintendent of Schools, the Board of Education implemented the needed measures to rectify the situation.

Regular Meeting – Board of Education – February 29, 2016

VIII. Personnel

a. Certified

1. Memorandum of Agreement (Administrators)
2. Appointment of Regular Substitute Teachers
 - a. Certifications
 - b. Comments
3. Appointment of Permanent Substitute Teacher
 - a. Comments
4. Appointment of High School AP Review Tutors
5. Appointment of Club Advisors
6. Appointment of Substitute Teachers/Proctors
7. Notice of Request for Leaves of Absence
 - a. Comments
8. Notice of Retirement
9. Notice of Resignation

b. Classified

1. Appointments
 - a. Comments
2. Notice of Rescission of Appointment
3. Temporary/Substitute Appointment
4. Leave of Absence
 - a. Comments
5. Resignations

Regular Meeting – Board of Education – February 29, 2016

IX. New Business

- a. First Reading of Policy #5621 – Accounting of Fixed Assets
- b. First Reading of Policy #5662 – Meal Charge Policy
- c. First Reading of Policy #6110 – Code of Ethics for All District Personnel