

**GLEN COVE BOARD OF EDUCATION  
Glen Cove, New York**

**ANNUAL REORGANIZATION MEETING  
Thursday, July 7, 2016 – 7:30 PM**

**Robert M. Finley Middle School**

1. **Opening Ceremony** - Pledge of Allegiance, Moment of Silence and Roll Call
2. **Oath of Office** - Administered to newly elected Board Members
3. Appointment of Temporary Chairperson
4. Temporary Chairperson calls for nominations for President of the Board of Education  
Nomination: \_\_\_\_\_ By: \_\_\_\_\_
5. Motion made to close nominations  
Nomination: \_\_\_\_\_ By: \_\_\_\_\_
6. Temporary chairperson announces result of vote Result: \_\_\_\_\_
7. Temporary chairperson asks for nominations for Vice President of the Board of Education  
Nomination: \_\_\_\_\_ By: \_\_\_\_\_
8. Motion to close nominations  
Nomination: \_\_\_\_\_ By: \_\_\_\_\_
9. Temporary chairperson announces result of vote: Result: \_\_\_\_\_
10. **Oath of Office** - Administered to President and Vice President
11. Temporary chairperson requests successful candidates to assume duties of Office of President and Vice President of the Board
12. Newly elected President extends welcome to all Board members (Meeting now to be conducted by newly elected President)

**APPOINTMENT OF OFFICERS:**

**13. Appointment of Clerk and Deputy Clerk of the Board of Education:**

Recommend the Board of Education appoint **Ida Johnson**, as District Clerk of the Board of Education, at a salary of \$37,370 and **Judy Smith** as Deputy Clerk.

**14. Appointment of District Treasurer:**

Recommend the Board of Education appoint **Lori Carrick** as District Treasurer for the **2016 – 2017** school year, at a salary of **\$10,000** and further, that she be bonded in the amount of **\$1,000,000**. The Board President advises that the District Treasurer should be authorized as the sole signatory on all checks issued by the Glen Cove School District.

**15. Appointment of Internal Claims Auditor:**

Recommend the Board of Education appoint **Vito Abbondandolo**, to the position of Claims Auditor for the **2016 – 2017** school year at an annual cost of **\$25,500**.

**16. Oath of office administered to District Clerk, District Treasurer, and Internal Auditor.**

**OTHER APPOINTMENTS (Omnibus motion):**

**17. Appointment of External Auditor:**

Recommend the Board of Education appoint O'Connor Davies to the position of External Auditor for the **2016 – 2017** school year at an annual cost of \$32,500.

**18. Appointment of Internal Auditor:**

Recommend the Board of Education appoint **Cullen & Danowski, LLP** to the position of Internal Auditor for the **2016 – 2017** school year at an annual cost of \$30,000.

**19. Appointment of School District Attorney:**

Recommend the Board of Education appoint **Ingerman Smith** as General Counsel for the School District for the **2016 – 2017** school year at a rate of \$210 per hour for special and/or extraordinary legal services and Labor Counsel for the School District.

**20. Appointment of Actuarial:**

Recommend the Board of Education appoint **Chernoff Diamond & Col, LLC** to the position of GASB 45 Actuaries for the **2016 – 2017** school year at an annual cost of \$8,500.

**21. Appointment of Fiscal Advisor:**

Recommend the Board of Education appoint **Munistat Services Inc.** as the District Fiscal Advisor.

**22. Appointment of Bond Counsel:**

Recommend the Board of Education appoint **Hawkins Delafield & Wood LLP** as the District Bond Counsel.

**23. Appointment of Purchasing Agent:**

Recommend the Board of Education appoint **Victoria Galante**, the Assistant Superintendent for Business, as the Purchasing Agent for the **2016 – 2017** school year.

**24. Appointment of Deputy Purchasing Agent:**

Recommend the Board of Education appoint **Mary Ovile** as the Deputy Purchasing Agent for the **2016 – 2017** school year.

**25. Appointment of Workers' Compensation Representative:**

Recommend the Board of Education appoint **Wright Wrisk** as the Workers' Compensation representative for the **2016– 2017** school year at an annual fee not to exceed \$20,500. Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract.

**26. Appointment of School Physicians, effective July 1, 2016:**

Recommend the Board of Education appoint the following physicians as School Physicians for the 2016 – 2017 school year:

**Medical Officer:** Dr. Catherine Screnci

**Dental Officer:** Dr. Beverly Granger, \$1500 stipend

**27. Appointment of Central Treasurer of the Extra Classroom Activity Fund:**

Recommend the Board of Education appoint **Suzanne Rant (HS)** and **Donna Pascarelli (MS)** Treasurer of the Extra Classroom Activity Fund for the 2016 – 2017 school year and that they be included in the employees blanket bond.

**28. Appointment to Certify Payroll:**

Recommend the Board of Education designate **Maria Rianna**, Superintendent of Schools, to certify the payroll and further that the Assistant Superintendent for Business, **Victoria Galante**, will certify in her absence.

**29. Appointment of Staff on an Interim Basis**

Recommend the Board of Education authorize **Maria Rianna**, Superintendent of Schools, to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

**30. Appointment of Third Party Administrator for District 403B Plan:**

Recommend the Board of Education appoint **The Omni Group** as the District's Third Party Administrator for the District's 403B Plan for the 2016 – 2017 school year.

**31. Appointment of Asbestos Compliance Officer:**

Recommend the Board of Education appoint **Viktor Tymchynyuk** as Asbestos Compliance Officer for the 2016 – 2017 school year.

**32. Appointment of Title IX Compliance Officer:**

Recommend the Board of Education appoint **Maria Rianna** as the Title IX Compliance Officer for the 2016 – 2017 school year.

**33. Appointment of Medicaid Compliance Officer**

Recommend the Board of Education appoint **Allison D. Hernandez** as the Medicaid Compliance Officer for the 2016 – 2017 school year.

**34. Appointment of Section 504 Compliance Officer:**

Recommend the Board of Education appoint **Michael G. Tweed** as the Section 504 Compliance Officer for the **2016 – 2017** school year.

**35. Appointment of Records Access Officer and Fiscal Records Access Officer:**

Recommend the Board of Education appoint **Ida Johnson, District Clerk**, as Records Access Officer and Fiscal Records Access Officer for the **2016 – 2017** school year at no additional cost.

**36. Appointment of Records Public Information Services**

Recommend the Board appoint SYNTAX to provide Public Information and Communication Services for the **2016 – 2017** school year in accordance with the provisions of the contract for engagement.

**37. Appointment of Impartial Hearing Officers:**

Recommend the Board of Education appoint Impartial Hearing Officers (see attached list) should the School District find a need to use an Impartial Hearing Officer (or Officers) during the **2016 – 2017** school year.

**38. Appointment of CSE and CPSE Members, Surrogate Parents and Parent Advocates:**

Recommend the Board of Education appoint the members to the CSE and CPSE for the **2016 – 2017** school year, as attached.

Recommend the Board of Education appoint the following person as Surrogate parents and Parent Advocates for the **2016 – 2017** school year.

- Dana DeLuca

## DESIGNATIONS

### 39. Designation of Depositories:

Recommend the Board of Education designate the following as Banks of Deposit for the **2016 – 2017** school year:

#### **BANK OF AMERICA**

General Fund – Checking

#### **CAPITAL ONE BANK**

Workers Compensation  
General Fund Checking  
Payroll  
Special Aid Fund  
Trust & Agency

Bond Issue 2010 - 2011  
Harry Schinder / Cicero Fund  
Capital Project Checking  
Lunch Fund Checking  
General Fund – Money Market

### 40. Designation of Official Newspaper:

Recommend the Board of Education designate **The Record Pilot, The Gazette and Newsday** as official newspapers for legal advertising and notices for the Glen Cove School District and Newsday for emergency advertising during the **2016 – 2017** school year.

### 41. Board of Education Meetings:

Recommend the Board of Education schedule meetings on **Mondays** (unless otherwise noted below), at or about 7:30 PM at the **Middle School** (unless otherwise noted below), as follows:

July 7, 2016	February 13, 2017 – <b>Landing School</b>
August 1, 2016	February 27, 2017
August 29, 2016	March 13, 2017 – <b>Deasy School</b>
September 12, 2016	March 27, 2017 – <b>Gribbin School</b>
September 26, 2016	April 3, 2017
October 17, 2016	<b>THURSDAY</b> – April 20, 2017
October 31, 2016 – <b>Glen Cove High School</b>	May 8, 2017 – <b>Glen Cove High School</b>
November 14, 2016	<b>TUESDAY</b> , May 16, 2017 – Budget Vote & Trustee
November 28, 2016	Election Certification - <b>GCHS</b>
December 12, 2016 – <b>Glen Cove High School</b>	May 22, 2017
January 9, 2017 – <b>Glen Cove High School</b>	June 5, 2017
January 23, 2017 – <b>Connolly School</b>	June 19, 2017

## **AUTHORIZATIONS**

### **42. Authorization for Approval of Budget Transfers:**

Recommend the Board of Education authorize **Maria Rianna**, the Superintendent of Schools to approve budget transfers up to \$10,000, any budget transfer in excess of \$10,000 be approved by the Board of Education in accordance with Policy #5330.

### **43. Approval to Apply for Federal and State Grants:**

Recommend the Board of Education, through its Administrative Officer, be authorized to apply for any and all Federal and State grants that are deemed appropriate.

### **44. Mileage Allowance Rate:**

Recommend the Board of Education authorize the mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate for the **2016 – 2017** school year.

### **45. Authorization for Petty Cash Fund:**

Recommend the Board of Education establish the following petty cash funds and that the person indicated be designated as the custodian of it for their location:

<b>Glen Cove High School</b>	<b>Antonio Santana</b>	<b>\$100</b>
<b>Athletic Director</b>	<b>Denise Kiernan</b>	<b>\$50</b>
<b>Robert M. Finley Middle School</b>	<b>Nelson Iocolano</b>	<b>\$100</b>
<b>Connolly Elementary School</b>	<b>Rosemarie Sekelsky</b>	<b>\$100</b>
<b>Landing Elementary School</b>	<b>Benjamin Roberts</b>	<b>\$100</b>
<b>Gribbin Elementary School</b>	<b>Francine Santoro</b>	<b>\$100</b>
<b>Deasy Elementary School</b>	<b>Melanie Arfman</b>	<b>\$100</b>
<b>Business Office</b>	<b>Victoria Galante/Asta Barkauskas</b>	<b>\$100</b>

### **46. Release Payment of Funds:**

Recommend the Board of Education grant the Superintendent of Schools the authority, when necessary, to release payment of funds, not to exceed \$1,000 before formal approval by the Board of Education for the **2016 – 2017** school year.

### **47. Authorization for Delegation of Investments:**

Recommend the Board of Education authorize **Maria Rianna**, Superintendent of Schools, and/or **Victoria Galante**, the Assistant Superintendent for Business, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Maria Rianna and Victoria Galante, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education.

**48. Re-adoption of Investment Policy:**

Recommend the Board of Education of the Glen Cove School District re-adopt the current Investment Policy.

**49. Re-adoption of Policies and Code of Ethics:**

Recommend the Board of Education re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after **July 1, 2016**.

**50. Conferences, Conventions, and Workshops:**

Recommend the Board authorize the Superintendent of Schools to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the **2016 – 2017** budget appropriations and in accordance with Board Policy (General Municipal Law 77-b).

**51. Attendance Periods:**

Recommend the Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40):

**WHEREAS**, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid,

**THEREFORE, BE IT RESOLVED**, that each of the religious holidays designated by the Commissioner of Education during the school year **2016 – 2017** on which school may be held be eliminated from the **2016– 2017** state aid attendance worksheet, if it is in the best interest of the District.

**52. Surety Bonds:**

Recommend the Board authorize preparation of surety bonds for the Assistant Superintendent for Business, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130).

**53. Continuation of Agreement for Collection of Taxes:**

Recommend the Board of Education approve the continuation of agreement between the Board of Education and the City of Glen Cove for the collection of taxes on real estate for the **2016 – 2017** school year as levied by the Board of Education for school district purposes.

**54. Issuance of Tax Warrant:**

Recommend the Board of Education approve the confirming of the school tax list and issuance of the school tax warrant, and the continuance of agreement with the City of Glen Cove for the collection of taxes on real estate for the school year **2016 – 2017** as levied by the Board of Education for School District purposes. (see attached)



**55. Designation for Participation in the National School Lunch / School Breakfast / Special Milk Programs:**

Recommend the Board of Education delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation.

**56. Approval of Participation in Long Island School Nutrition Cooperative**

Recommend the Board of Education approve the participation of the district in the Long Island School Cooperative Bid **2016 – 2017** school year (see attached).

**57. Approval of School Lunch Program Prices:**

Recommend the Board of Education approve the prices for the School Lunch Program for the **2016 – 2017** school year as attached.

**58. Approval for Insurance Policy Coverage:**

Recommend the Board of Education approve **NYSIR** for insurance policy coverage in the amount of **\$360,948**

**59. Approval of Student Accident Insurance:**

Recommend the Board of Education approve **Brown & Brown of NY** as Insurance Agent for student accident insurance in the amount of **\$23,819**.

**60. Adoption of Coverage Provided by Section 18 of Public Officers Law:**

Recommend the Board of Education adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statute. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.

**61. Approval of Substitute Teacher Salary Schedule:**

Recommend the Board of Education approve the substitute salary schedule for the **2016 – 2017** school year as per the attached.

**ESTABLISHMENT OF COMMITTEES**

**62. Committees:**

Recommend the Board establish the following committees for the **2016 – 2017** school year and appoint members:

**BOARD COMMITTEE**

**MEMBERS**

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Audit Committee [required]

Facilities Committee [required]

Policy Committee

**PROPOSED AD HOC COMMITTEES - DISCUSSION**

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Wellness Committee

Technology Committee

Food and Nutrition Committee

Fine Arts Committee

**63. Adjournment**

Recommend the Board of Education adjourn the Annual Reorganization Meeting.



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## IHO Rotational List Selection ? Help

You should contact Hearing Officers in the order they appear on the screen.

Iho Id	Last Name	First Name	Middle Name	Suffix
<u>515</u>	DELEON	EDGAR		
<u>77</u>	DEWAN	DEBRA	SIEDMAN	
<u>517</u>	EBENSTEIN	BARBARA	J	
<u>84</u>	FARAGO	JOHN		
<u>518</u>	FEINBERG	RONA		
<u>520</u>	FINKELSTEIN	SHARYN		
<u>86</u>	FLAME	LANA	S	
<u>613</u>	HAKEN	STEVE		
<u>524</u>	HEIDELBERGER	JONATHAN		
<u>525</u>	HUGHES	SHERRI	L	ESQ
<u>527</u>	ITZLA	AMY	LYNNE	
<u>101</u>	JOYNER	THERESA	R	
<u>103</u>	KANDILAKIS	GEORGE		
<u>614</u>	KEEFE	JEANNE		
<u>106</u>	KEHOE	MARTIN	J.	III
<u>616</u>	KESTENBAUM	ELISE		
<u>113</u>	LASSINGER	DORA		
<u>116</u>	LAZAN	MICHAEL		
<u>117</u>	LEDERMAN	NANCY		
<u>122</u>	LUSHING	SUSAN		
<u>537</u>	MCKEEVER	JAMES		
<u>631</u>	MILLMAN	TINA		
<u>132</u>	MONK	JAMES	A	
<u>540</u>	MOORE	CHRISTINE		
<u>620</u>	MURPHY	LEAH	L.	

<u>137</u>	NAUN	JOHN		
<u>541</u>	NISELY	ROBERT		
<u>138</u>	NOE	MARY		
<u>622</u>	PASSMAN	JULIE		
<u>543</u>	PETERS	GARY	D.	
<u>147</u>	PETERS	KENNETH		EDD
<u>623</u>	PHELAN	PATRICIA		
<u>150</u>	REICHEL	HEIDI		
<u>545</u>	RICHMOND	SUSAN	MILLS	
<u>153</u>	RITZENBERG	KENNETH	S.	
<u>154</u>	ROBERTS	GEORGE	HUNTER	
<u>625</u>	ROTH	ROSLYN		
<u>163</u>	SCHAD	JEROME		ESQ
<u>547</u>	SCHIFF	MARTIN		
<u>627</u>	SCHIRO	JEFFREY		
<u>548</u>	SCHNEIDER	JUDITH		
<u>168</u>	SILVER	MARJORIE	A	
<u>628</u>	SILVERSON	JEFFREY		
<u>176</u>	TESSLER	CRAIG		
<u>184</u>	VENEZIA	ARTHUR	JAMES	
<u>629</u>	WAHRMAN	ISRAEL	S.	
<u>186</u>	WALSH	JAMES		
<u>630</u>	WALSH	MARION		
<u>187</u>	WANDERMAN	CARL	L.	
<u>188</u>	WASHINGTON	DENISE		

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**COMMITTEE ON SPECIAL EDUCATION**  
**Appointed annually by Board of Education**  
**2016-2017**

**Chairperson** (a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of resources of the school district)

Allison Hernandez, Director of Special Ed	Frances Casciano
Betsy Lashin, Assistant Dir. of Special Ed	Dr. Joanna Tychanska-O'Mea
Cortney Chase	Dr. Carmen Peralta
Dr. Lori Seele	Dr. Annalise Henry
Kristen Melo	

**Special Education Teacher** (of the student or, if appropriate, a special education provider of the student)

**School Psychologist**

Frances Casciano	Dr. Carmen Peralta
Dr. Lori Seele	Dr. Annalise Henry
Cortney Chase	Kristen Melo
Dr. Joanna Tychanska-O'Mea	

**School Physician** (if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting)

Dr. Screnci

**Parent Member** (an additional parent of a student with a disability residing in the school district or a neighboring school district, if requested in writing by the parent of the student)

Claudia Napolitano	Irma Villafane
Christine Santana	Dana DeLuca

**CSE Surrogate Parent & Parent Advocate**

Dana DeLuca

**Parent of Child being discussed** (the parents or persons in parental relationship to the student)

**Regular Education teacher of Student** (whenever the student is or may be participating in the regular education environment)

**Other School Personnel as deemed necessary**

Nurse, Speech Therapist,  
Social Worker  
School Administrator,  
Guidance Counselor, ESL.

**Parent may bring at their expense anyone they wish to have present at the meeting**

Private Therapist, Legal  
Advocacy Representative

**Translator if required**

District personnel

**COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**  
**Appointed annually by Board of Education**  
**2016-2017**

**Chairperson** (a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of resources of the school district; may also serve as the individual who can interpret the instructional implications of evaluation results.)

Allison Hernandez, Director of Special Ed  
Betsy Lashin, Assistant Dir. of Special Ed  
Cortney Chase  
Dr. Lori Seele  
Kristen Melo

Frances Casciano  
Dr. Joanna Tychanska-O'Mea  
Dr. Carmen Peralta  
Dr. Annalise Henry

**Special Education Teacher** (of the student or, if appropriate, a special education provider of the student; may also serve as the individual who can interpret the instructional implications of evaluation results.)

**Parent Member** (an additional parent of a student with a disability residing in the school district or a neighboring school district, provided that such parent is not a required member if the parents of the student request that the additional parent member not participate in the meeting)

Claudia Napolitano  
Dana DeLuca

Malgrzata Useda  
Christine Santana

**CPSE Surrogate Parents**

Dana DeLuca

**Parent of Child being discussed** (the parents or persons in parental relationship to the student)

**Regular Education teacher of Student** (whenever the student is or may be participating in the regular education environment; may also serve as the individual who can interpret the instructional implications of evaluation results.)

**Other School Personnel as deemed necessary**

Nurse, Speech Therapist,  
School Administrator,  
Guidance Counselor, ESL.

**Appropriate Professional Designated by the Agency** (of a child in transition from early intervention programs and services who has been charged with the responsibility for the preschool child)

**A County Representative** (a certified or licensed preschool representative from the municipality must be notified of scheduled meeting; however, the CPSE meeting can be held whether or not they attend)

**Parent may bring at their expense anyone they wish to have present at the meeting**

Private Therapist, Legal  
Advocacy Representative

**Translator if required**

District personnel

**ACTION CONFIRMING SCHOOL TAX LIST  
AND ISSUANCE OF TAX WARRANT**

WHEREAS, the Board of Education, in accordance with the applicable provisions of law, duly prepared and adopted by Budget for the 2016 – 2017 school year and duly caused to be prepared a Tax List for the tax required to be levied according to said budget;

NOW, THEREFORE, BE IT RESOLVED, that the Tax List so prepared by, and it hereby is, confirmed, and that a Warrant in form as follows shall be issued to the Collector of Taxes of the City School District of Glen Cove, New York, for the collection of the several sums heretofore levied by the Board of Education on the taxable property in said School District, and that, when attached to the assessment roll of said School District, heretofore accepted by said Board of Education the Warrant shall be dated July 1, 2016, and that said Warrant shall be in force and effect on and after said date:

(Warrant Attached)

TO THE PEOPLE OF NEW YORK

TO: The Collector of Taxes of the City School District  
of Glen Cove, New York

YOU ARE HEREBY AUTHORIZED, DIRECTED AND COMMANDED, pursuant to the provisions of the Real Property Tax Law of the State of New York and in accordance with the foregoing resolution, duly adopted by the Board of Education July 1, 2016 to receive and collect from the several persons and corporations named and the properties described in the assessment hereunto annexed, the several sums of taxes specified opposite their respective names and/or properties for educational purposes, in a total amount of \$65,891,895.

YOU ARE FURTHER COMMANDED to deposit and pay over from time to time until the return by you of unpaid taxes, to the Board of Education, as required by law, all monies so collected, appearing upon the said roll, AND for that purpose. YOU ARE THEREBY REQUIRED immediately after receiving this Warrant, to cause a notice of the receipt thereof to be given as required by law and of the further fact that the said taxes may be paid in two installments, on the 1<sup>st</sup> day of August, 2016 and the 1<sup>st</sup> day of February, 2017, and of the further fact that you will receive payment of such installments of taxes without penalty for the thirty days from and after the 1<sup>st</sup> day of August, 2016 and the 1<sup>st</sup> day of February 2017. If the first half of said tax is not paid on or before September 1, 2016, penalties will be added at the rate of 1% per month from August 1, 2016, calculated to the end of the month in which payment is made. Penalties on the second half of said tax will be added after March 1, 2017, at the rate of 1% per month from February 1, 2017, calculated to the end of the month during which payment is made.

YOU ARE HEREBY FURTHER AUTHORIZED, DIRECTED AND COMMANDED to deposit such taxes daily in such bank or banks as the Board of Education may designate for such purposes, to remain for the item before payment as prescribed in your Warrant, at such rate of interests as banks may pay on such deposits, which interest shall be paid to the Board of Education for general purposes.

YOU ARE HEREBY FURTHER DIRECTED AND COMMANDED, as Collector of Taxes, to make return of unpaid taxes to the Board of Education on or about the 1<sup>st</sup> day of March 2017, said return to be made in accordance with the provisions of Section 1322 of the Real Property Tax Law of the State of New York.

IN WITNESS WHEREOF, the Board of Education of the City School District of Glen Cove, New York, pursuant to the provisions of the Education Law of the State of New York has caused this warrant to be signed by its President and Members of the Board, and the seal of said school district to be affixed this 7<sup>th</sup> day of July 2016.

Date: July 7, 2016

\_\_\_\_\_  
President

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



*Glen Cove City School District*  
*150 Dosoris Lane*  
*Glen Cove, New York 11543*

**RESOLUTION OF BOARD OF EDUCATION**

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-17 school year.

WHEREAS, GLEN COVE CITY SCHOOL DISTRICT, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, GLEN COVE CITY SCHOOL DISTRICT, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of GLEN COVE CITY SCHOOL DISTRICT hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that GLEN COVE CITY SCHOOL DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that GLEN COVE CITY SCHOOL DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that GLEN COVE CITY SCHOOL DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: \_\_\_\_\_

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

TITLE: President of the Board of Education

SCHOOL DISTRICT: \_\_\_\_\_

## **Long Island School Nutrition Directors Cooperative Bid ANNUAL MEMBER REQUIREMENTS**

### ***for participation in the Long Island School Nutrition Cooperative Bid. 2016-17 School Year***

- ☞ This agreement is to be signed annually by all participating school districts and submitted with BOE resolution on or before September 1.
- ☞ Every District must be a member in good standing of the Long Island School Nutrition Directors Association and have a School Lunch Manager or Director operating their program. Membership is \$150.00 per year for the LISNDA.
- ☞ Districts participating in the bidding process must remit \$500.00 (350.00 for website, \$150.00 for cooperative advertising) by September 1, to the Cooperative Treasurer, for the bidding program that is used to organize and analyze our bids. This includes attorney fees and advertising fees. (Please remit when invoice is received, do not send prior to July 1, 2016)
- ☞ A member from each district must work on at least one bid, to assist the cooperative in meeting its goal of competitive and fair bidding. This requires that members step up and take active roles in organizing, preparing, distributing and analyzing bids, as is necessary.
- ☞ There are several **MANDATORY** meetings each year, which must be attended by a representative of the school district. If a district is not represented at these meetings, without prior acceptable notification to the Bid Chair, they will be unable to participate in the bid cycle for that period.
- ☞ Districts must provide yearly, by September 1, a Board approved Resolution, granting the district permission to participate in the cooperative and authority for the Coop to recommend bid awards to the Board. This resolution is passed at the reorganization meeting in school districts, however, **you** are responsible for getting it approved and submitted by September 1 of each year, to the Cooperative Secretary. If the resolution is not received, the district will not have access to bid prices for one year.
- ☞ Districts must provide the names and addresses of the Food Service Director and the Assistant Superintendent of their district. In addition, they must have email or the ability to access email, as much correspondence in the coop is done via email. If district's email or address changes, the district must notify the Cooperative Coordinator and Secretary.

- ☞ It is the district's responsibility to stay involved with other cooperative members to remain aware of dates, requirements, etc. This includes and is not limited to bid development, item specifications, district needs in terms of volumes, deliveries, etc. All established timelines must be met. If any are not met the district forfeits bid participation for that period and/or maybe assessed an additional fee up to \$2,000 for covering cost to complete tasks assigned and not done in a timely fashion. The fee will cover the cost of personnel and time to complete the original task.
  
- ☞ It is also the district's responsibility to submit the bids to their board of education for award and approval to conduct business with recommended vendors.

**GLEN COVE CITY SCHOOL DISTRICT**

Name of School District

**VICTORIA GALANTE**

Assistant Superintendent for Business- Print Name      Signature      Date

**KIM COOPERSMITH**

Director of F.S./School Lunch Mgr. - Print Name      Signature      Date

**APPROVE THE PRICE OF THE SCHOOL LUNCH PROGRAM FOR THE  
2016-2017 School Year**

Glen Cove Schools

**Student Lunch**  
**Adult Lunch**

**\$2.40**

**\$3.53 + tax**

**Student Breakfast**  
**Adult Breakfast**

**\$1.25**

**\$2.10 tax**

**Price**

**Adult**

<b>Item</b>	<b>Student</b>	<b>(Adult plus tax)</b>	<b>Price</b>	<b>Plus Tax</b>
Hamburger	2.00		Salad boat	1.75
Add Cheese to Hamburger	0.25		Dessert Cup	0.75
			Fresh Apple or Orange	0.80
Veggie Burger	2.15	2.50	Slice French Bread	0.30
Pizza	1.90		Buttered Roll	1.25
Pizza w/ topping	2.15		Bagel w/ cream cheese	2.00
Hotdog	1.75		Bagel w/ butter	2.00
Meatball Hero	2.00	2.50	Extra Cream Cheese	0.35
Grilled Cheese	1.75	1.75	Cookies Linden's 2 Pk	0.85
Chicken Pattie on roll	2.00	2.50	Oatmeal	1.65
Spicy Chicken extra	0.30		Cereal	1.00
Nuggets (6)	2.00	2.00		
French Toast Sticks(3)	1.90	2.00	Egg, Cheese Sausage on Ham	2.00
Pizza Sticks (2)	2.20	2.00	Egg,Cheese Sausage on kaiser	\$2.50
Mozzarella Sticks (6)	2.25		Dinner Roll w/ buttter	0.65
Taco Max Snack (3)	2.25		Baked Cookies 1.5 oz.	0.40
Chicken Fajita Strips(3oz.)	2.00		Chips	0.75
Pancakes	.50/each		Nature Valley Bar	1.00
Panini w/mozzarella	2.00		Chips Lg. Bag	1.00
Nachos Grande	2.25	2.50	Rice Krspie Treats	1.00
Fries	2.00		Mini Rice Krispie	0.35
Pasta	2.15	2.50	Graham Cracker Snack	0.35
Macaroni & Cheese	2.00		Small Fruit Snack	0.35
Twin Tacos	2.25	2.50	100 Calorie Pak Snacks	0.70
Sandwich (Alternate)	1.75	2.50	Sm. Muffin 1.8oz.	0.75
Tuna or Egg Salad Sandwich	2.50	3.25		
Tuna or Egg Salad w/lett & tom	2.25	3.50	Nutrigrain bar or Breakfast Bar	1.00
Dish of Vegetables	1.50	1.75	Chortles	0.50
Sausage Pattie	1.00			
Egg Omelet	1.00			
Bagel Pizza	2.50			
Bagel Pizza w/ topping	2.75			
Soup	1.25	1.25	Small salad w/ tuna, chicken	\$3.40
Homemade Soups	1.50	1.50	or egg salad	
Small salad	2.40	2.40	Large Salad w/ tuna,	\$3.85
Large Salad	2.85	3.00	chicken or Egg	
Dressing Small Packet	0.25	0.25	Saltine Cracker or Breadsticks	\$0.20
Dressing Large Packet	0.50	0.50	Yogurt Lite & Fit 6oz.	1.30
Wraps on lunch line	2.50	3.15	Parfait	2.00
Pickle	0.25			
Feta Cheese: 2oz.	0.50		Brownies Linden's red fat	0.75
Fresh Banana	1.00	\$1.10	Clodhoppers-	\$0.60
			Cereal bags to Go	\$0.80

**Glen Cove Schools  
School Food Program Prices  
Adults are Subject to Tax**

Item		
Milk	\$0.50	
Choc. Milk	\$0.50	
Diet Tea 12oz.	\$1.30	
Juice 4oz.	\$0.50	
Apple & Eve Juice box	\$1.00	
water 16oz	\$1.00	
Water 8oz	\$0.60	
Capri Sun	\$0.75	
Sunny Delight	\$0.75	
Switch	\$1.00	
vitamin water 20oz zero	\$1.75	
Wat ahh	\$0.80	
Gatorade (12oz) G2	\$1.50	
Slushy	\$1.50	
Coffee	\$1.25	\$1.25
Tea	\$0.75	
Hot water	\$0.20	(service charge)
<b>Paper Supplies</b>		
Utensils	\$0.05	
Plate	\$0.10	
8 oz. Cup	\$0.20	
Small Bowl	\$0.15	
Large Bowl	\$0.25	
Frozen Yogurt	\$1.50	
Topping	\$0.25	
	Students	Adults + Tax
<b>Ice Cream</b>		
<b>Except</b>		
Chipwich/mm	\$1.50	1.60
Oreo Sandwich	\$1.50	1.60
All Other Ice Cream	\$1.00	
Elementary	\$0.75	

**Boars Head Deli  
Any Sandwich Combo**

Adults - \$4.00 plus tax

# Glen Cove School District 2016-2017

## PER DIEM TEACHER / NURSE RATES

Teacher Full Day	\$ 108
Teacher Half Day	\$ 54
Permanent Subs	\$ 126
School Nurses	\$ 126

## LEAVE REPLACEMENT / SUBSTITUTE DUTY

**30 consecutive work days for same teacher** \$108

**Day 31 for same teacher - Step 1 salary per GCTA contract**

## OTHER PER DIEM RATES

Sub Monitors	\$10.50
Sub TAs	\$12.35
Sub Secretary	\$20.00
Sub FSH	\$ 9.00
Sub Cleaners	\$10.50
Sub Security Guards	\$12.50

## HOME TUTORING RATE

\$40.00 per hour